

January 19, 2011

Dear Parent or Guardian,

Your son/daughter is signed up for Orientation to Business for the spring semester. This course is a **dual credit** course with Joliet Junior College. This means that your child can earn **college credit** by taking this course. The JJC equivalent for this course is Econ 107.

Information about dual credit:

- The college credit is **FREE**. Saving families hundreds of dollars \$\$.
- The transcript is transferable to most colleges and universities including ALL in-state universities.
- Student will earn 3 hours of college credit.
- If the student signs up and is not doing well, they may **drop the dual credit status ONLY portion of the course by May 1, 2011**. To drop the dual credit status, the student **MUST** meet with Mrs. Reichert prior to May 1st. **No** student may drop after May 1st.
- Other courses at PNHS offered as dual credit – Introduction to Computer Technology, Computer Applications, and Desktop Publishing. Possible for Fall 2011 - Accounting

To obtain college credit you must:

- Complete an on-line application and retrieve your child's JJC student ID number.
- Have your child **return the attached form** with the JJC Student ID # in order to complete the registration process in class on **February 4, 2011**.

Dual credit is not mandatory. You may choose to opt out of the dual credit portion of this class. If you do not wish for your child to earn college credit for this course you must sign and date the attached form and return by the due date.

Sincerely,

Mrs. Reichert

This form **must** be completed and returned by **Friday, February 4, 2011**

Student Name: _____

PNHS Student ID #: _____

Course Name: Orientation to Business

Instructor: Mrs. Reichert

Instructions for obtaining a JJC student ID number are attached. Once you have obtained this number please write below:

JJC Student ID #:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Opt out of Dual Credit

If you do not wish for your child to earn college credit for this course you must sign below indicating that you are foregoing this opportunity. Signature must be on file by **February 4, 2011**.

I **do not** wish for my son/daughter to sign up for the dual credit course.

Print Name of Student

Signature of Student

Print Name of Parent

Signature of Parent

Date