

COMPUTER, INTERNET AND ELECTRONIC MAIL USER AGREEMENT

Plainfield School District #202

All use of the Internet shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This *Agreement* does not attempt to state all required or proscribed behavior by user. It is intended to serve as a summary of the Board of Education's policy entitled, "Acceptable Use Of Plainfield Community Consolidated School District 202 Computer Network, Electronic Mail and the Internet: Administrative Procedure" (File: INA.AP). If you want to read this policy in its entirety, it is available at each school campus as well as the District Administrative Center. **The failure of any user to follow the terms of the "User Agreement" will result in the loss of privileges, disciplinary action, and/or appropriate legal action.** The signature(s) at the end of this document is legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance.

1. Acceptable Use – Access to the District's electronic network must be (a) for the purpose of education or research, and be consistent with the educational objectives of the District, or (b) for a legitimate business use.
2. Privileges – The use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator will make all decisions regarding whether or not a user has violated this *Agreement* and may deny, revoke, or suspend access at any time; his or her decision is final.
3. Network Etiquette – You are expected to abide by the generally accepted rules of network etiquette.
4. No Warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing.
5. Indemnification – The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any breach of this *Agreement*.
6. Security – Network security is a high priority. If you can identify a security problem on the Internet, you must notify the system administrator or building principal. Do not demonstrate the problem to other users. Keep your account and password confidential.
7. Vandalism – Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network.
8. Telephone Charges – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.
9. Copyright Web Publishing Rules – Copyright law and District policy prohibit the republishing of text or graphics found on the Web or on District Web sites or file servers, without explicit written permission.
10. Use of Electronic Mail – The District's electronic mail system, and its constituent software, hardware, and data files, are owned and controlled by the School District. The School District provides e-mail to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

As outlined in Board policy and administrative procedures (File: INA), copies of which are available in the main office of each school, the following are not permitted:

- Violating any Federal, State or local laws
- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Damaging computers or the District's computer network, including the introduction of viruses designed to corrupt systems, files and/or resources
- Using others' passwords
- Trespassing in others' folders, work or files
- Intentionally wasting limited resources
- Employing the District's computer network for commercial purposes
- Political lobbying

I understand and will abide by the above *User Agreement*. I understand that the District and/or its agents may access and monitor my use of the Internet, including my E-mail and downloaded material, without prior notice to me. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's electronic network connection, and having access to public networks, I hereby release the School District and its Board members, employees, and agents from any claims and damages arising from my use of, or inability to use the Internet.

USER (**TEACHER**) SIGNATURE: _____ DATE: _____

This Section for Student and Parent/Guardian Signature Only!
(Required if the user is a student)

I have read this *User Agreement*. I understand that access is designed for educational purposes and that the District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the District to restrict access to all controversial and inappropriate materials. I will hold harmless the District, its employees, agents, or Board members, for any harm caused by materials or software obtained via the network. I accept full responsibility for supervision if and when my child's use is not in a school setting. I have discussed the terms of this *Agreement* with my child.

Please check **"YES"** if you allow your child to have access to the District Computer Network and the Internet or **"NO"** if you do not want to allow your child access to the District Computer Network and the Internet.

Student's Signature: _____ Date of Birth: _____

Student's Name (Please Print): _____ I.D. # _____

School: _____ Grade: _____

Parent/Guardian Signature: _____ Date: _____

_____ **YES** Permission granted for my student to use the District Computer Network and access to the Internet

_____ **NO** Permission denied for my student to use the District Computer Network and access to the Internet

Home Address: _____

Home Telephone: (_____) _____ Work Telephone: (_____) _____