

DEAN'S OFFICE ANNOUNCEMENT

August 2010

Dear Parents,

As we prepare for the 2010-2011 school year, the Dean's Office would like for you to be aware of a few of the common discipline issues we have experienced over the past few years. With this information, hopefully we can be proactive and work together to not only change behavior but help create a safe and conducive learning environment.

The first issue deals with cell phone use during the academic day (7:20 – 2:31). Prior to the 7:20 bell, students are to have their cell phones turned off and placed in their lockers for the entire academic day. Cell phones can and have in the past interrupted the educational process at PNHS. The Dean's Office feels it is necessary to communicate the expectations and consequences of the cell phone policy to parents. We will be covering the same information below with the students during their grade level handbook orientation at the beginning of the school year. The consequences for cell phone possession and use are as follows:

Possession of cell phone

- 1st offense- confiscated by Dean with student picking up at end of the day
- 2nd offense- confiscated by Dean with parent pick-up and Saturday School issued
- 3rd offense- confiscated by Dean with parent pick-up and 1 day in-school suspension
- 4th offense- confiscated by Dean with parent pick-up and 2 days in-school suspension

Use of cell phone

- 1st offense- confiscated by Dean with parent pick-up and Saturday School issued
- 2nd offense- confiscated by Dean with parent pick-up and 1 day in-school suspension
- 3rd offense- confiscated by Dean with parent pick-up and 2 days in-school suspension

The second issue that we wanted to address is students arriving late to school. Arriving to school on time is an expectation of PNHS and sets the tone for a successful day and academic future of each and every student. Please understand that over sleeping, car trouble, traffic problems, and power outages are some examples of what is not excused in the Attendance Office. Arriving to school late will be dealt with as students enter the building. Consequences for arriving to school late are as follows:

Tardy to school 7:20 – 7:50

- 1st Offense – Warning
- 2nd Offense – Warning
- 3rd Offense – 1 Hour Detention
- 4th Offense – 2 Hour Detention (Loss of driving permit for 2 weeks / tardy contract)
- 5th Offense – Saturday School (Loss of driving permit for 4 weeks)
- 6th Offense – Dropped from class (Loss of driving permit)

Arriving to school after 7:50

1st Offense – ASA

2nd Offense – Saturday School with attendance contract (Loss of driving for 2 weeks)

3rd Offense – Dropped from class / classes (Loss of driving for 4 weeks)

The third issue involves making sure students are arriving to class on time. It is also an expectation for all students to arrive to their classes on time and be prepared to learn. Hall sweeps are used to make sure students are following this expectation. Anyone in the hallways after the bell rings will have to report to a designated area. At this area, a dean will issue a one hour detention and a pass to return to class.

As a reminder, it is important for all students to dress for success. All students will be held accountable for wearing clothes properly. Students wearing pants below their hips or exposing undergarments will be dealt with in the Dean's Office. Consequences can range from warning to suspension for repeated violations.

Finally, we wanted to share a couple things from the Attendance Office. In order to ensure a proper learning environment in all classrooms, we will not be accepting / delivering homework, projects, balloons, flowers, athletic supplies, or fast food. We also understand that you might need to pick up your student at times throughout the school year during the academic day. Please know that it takes time to look up, locate, and have the student prepared to leave in the Attendance Office. Providing advanced notice will help to make sure your student is ready to leave on time. Please provide this notification at least one hour prior to the student leaving if possible.

In advance, the Dean's Office thanks all parents for supporting a safe, secure, and a positive learning environment at PNHS. We look forward to a great year at PNHS.

Respectfully,

The PNHS Dean's Office