



## Ridge Arrival for Car Riders (NEW Dismissal on reverse side)



Please put **safety first** by following these simple guidelines.

### Arrival

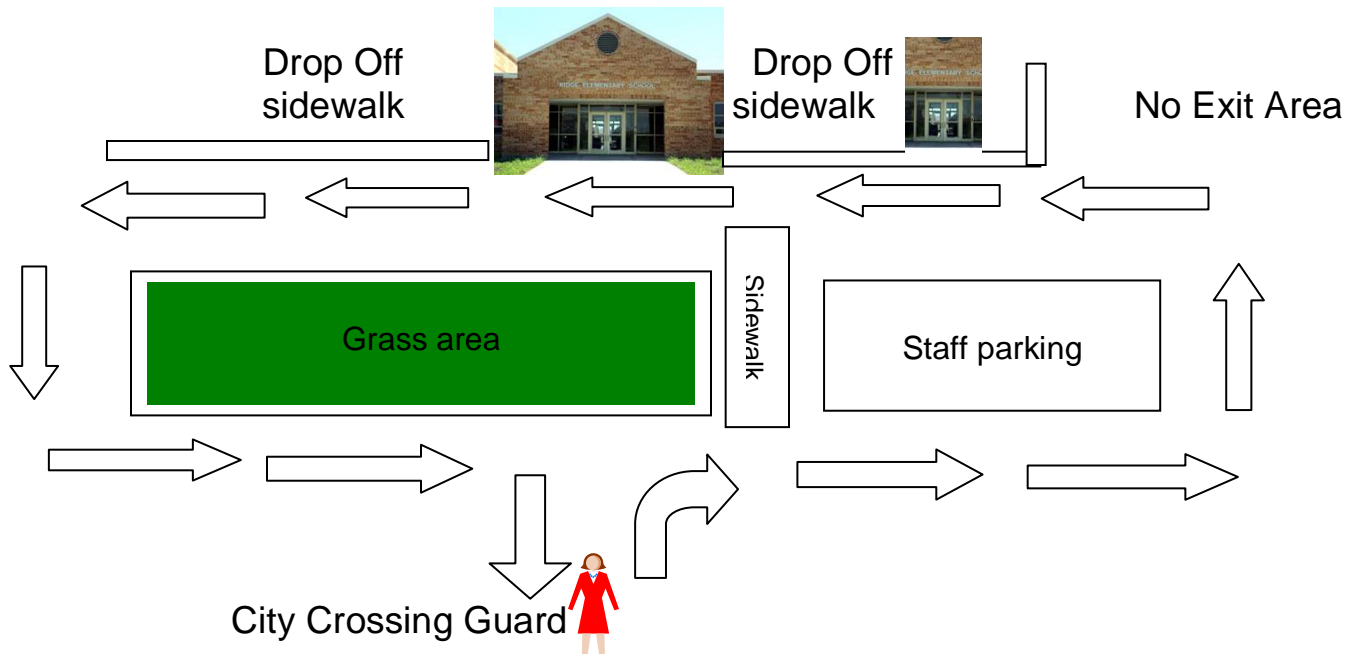
Students may arrive **no earlier than 8:50**. They need to enter their classroom by **9:05, ready to learn**. Students not in their seats ready to learn after 9:05 are tardy and must enter the main door and be 'signed in' by the parent.

**Car traffic** flows in a **single line around the perimeter of the parking lot**. Students are released on the passenger side of the car all along the main sidewalk. They may enter both front doors between 8:50 and 9:05 a.m. Crossing guards will help walkers.

Please have your children ready to leave the car and pull forward as soon as they (and their backpacks) have safely exited the vehicle. **Pull forward when possible** so that all students can be released on time. The closer cars pull forward and together, the more cars we can have release students, thus making a more rapid arrival for all.

**\*\* It is illegal for drivers to use cell phones while on school property.**

### CAR RIDER ARRIVAL PLAN (west side of Ridge):



- Students arriving by bus will enter on the east side of the building, "D" door.
- Students arriving on foot will wait in grade level lines on the front sidewalk. School doors open at 8:50 a.m.



# Ridge Car Rider Dismissal Back Lot ONLY

**NEW!!!**



Please put **safety first** by following these simple guidelines.

## Dismissal

Cars can enter the back (east) parking lot at 3:20. Students will be dismissed from the building to the **back** only if they are car riders. For the safety of all, only students who are bus riders and walkers will be dismissed through the front (west) of the building.

As cars enter the back lot, parallel lines will be formed facing south. Pull close to the car in front of you in order to get as many rows in as possible in each line. The closer cars pull forward; the more cars we can have accept students, thus making a more rapid dismissal for everyone. In order to safely and quickly expedite this dismissal pattern, we ask that you remain in your car at all times.

Students will be escorted through the rows by faculty. Students will only be allowed to walk parallel through the car rows (indicated by the "X's" in diagram below) to enter their vehicles (not between the parked cars' front/back). **Cars do not move**, even when students have gotten into cars, **until the staff has signaled to the front car of the designated row** (indicated by stick figure below). Row 1 begins the dismissal procession once the staff has been made aware that all students are safely in their cars. Then, row 2 follows, then row 3, etc.

**\*\* It is illegal for drivers to use cell phones while on school property.**

Your cooperation with this new dismissal pattern is essential. It is currently in place in 5 other Plainfield elementary schools and is quite effective, but most importantly **safe for our students**. Arriving extra early to get into the lot doesn't have a heightened benefit as cars will all leave the back parking lot within five minutes of each other. The entire process, from when children begin walking through the parked cars to the last row being dismissed will take about 10-15 minutes. This is a remarkably orchestrated procedure with **student safety at the forefront**. There will be NO students dismissed from the front of the school if they are car riders. Do not ask your child to defy the school safety procedures and meet their car in the front of the building. This will not save time. Conversely, practicing individual dismissal habits affects the whole school process, is timelier, and is unsafe. If you have any questions or concerns, you are encouraged to contact Ms. Wilke at 815.577.4630. Your commitment and cooperation is the key for a safer and faster dismissal at Ridge. Thank you.

## CAR RIDER DISMISSAL PLAN (east side of Ridge):

