

Drauden Point Middle School



Code of Conduct

Dear Parent(s)/Guardian(s),

Drauden Point Middle School is dedicated to helping each student achieve success, both in their behavior and their academics. Students are expected to behave in an orderly and appropriate manner with respect for the rules and regulations of our school. Students should cooperate with all personnel and the school community and set high standards of courtesy, decency, expression, honesty, and morality in relationships with other persons. Students who choose to behave in an inappropriate manner will be subject to appropriate disciplinary measures. Students are responsible for knowing and abiding by school regulations and attendance procedures.

In order to help promote success, we have adopted three simple, reasonable, and enforceable school-wide guidelines.

Student Responsibilities

We expect that each student ***FOLLOW THE PANTHER WAY*** and demonstrate –

<i>RESPECT</i>	<i>RESPONSIBILITY</i>	<i>EXCELLENCE</i>
<ul style="list-style-type: none">• Use Your Manners• Follow Directions• Display Tolerance	<ul style="list-style-type: none">• Be Accountable• Be Prepared• Accept Consequences	<ul style="list-style-type: none">• Challenge Yourself• Exhibit Self-Motivation• Be a Leader

It is our hope that each student will promote and follow the guidelines for success and continue to achieve the high standards that are expected from our students.

Parent Responsibilities

The home can support your student's success in school by taking responsibility to:

- Know and support the school's discipline policy
 - Located in your student handbook, Section 3, Student Conduct and Discipline
- Model and encourage a positive attitude toward school, the staff, behaving and learning.
- Encourage student success through regular school attendance and homework completion.
- Periodically review with their child the responsible behaviors expected at school.
- Communicate with the school if they see student behavior problems developing.
- Respond in a cooperative and timely manner to school staff who are working to help solve a student discipline or academic problem.
- Support the school's efforts to address discipline problems with follow-up at home or with other appropriate professional manner.
- Notify the school of all attendance matters including late arrivals to school and all absences.



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Misconduct

Choosing to disrupt class infringes upon the rights of the teacher and the rights of other students to learn. For any event that subjects a student to disciplinary sanctions: the administration reserves the right to seek such discipline as necessary. Such a determination is to be made based upon:

- the seriousness of the conduct
- the past conduct of the students
- the effect of the action on the delivery of educational services
- maintenance of safety and discipline
- the severity of the penalty to be imposed, and the student's interests
- Consequences typically become more restrictive as the behavior persists

Possible consequences may occur, but are not limited to:

- Verbal Warning
- Student Conference
- Classroom Isolation
- Student Behavior Contract
- Conflict Resolution
- Social Work Referral
- Team Intervention
- Teacher Detention
- Administrative Detention (1 ½ hours)
- Saturday School Detention (4 hours)
- Alternative School Day Assignment (ASDA)
- Social Probation
- Suspension
- Expulsion

Levels of Disciplinary Offenses

<i>Level 1</i>	<i>Level 2</i>	<i>Level 3</i>
<ul style="list-style-type: none">• Attire Violations• Cheating• Classroom Disruption• Disrespect• Electronic Devices• Failure to Follow Directions• Gambling• Graffiti• Gum Chewing• Inappropriate Materials• Profanity• Repeated Unexcused Tardies• Throwing of Objects <p>Level 1 offenses are first handled by the teacher. Continued, repeated level 1 offenses will result in a referral to the dean.</p>	<ul style="list-style-type: none">• Bullying• Failure to Serve Detention• Forgery• Public Display of Affection• Inappropriate Physical Contact• Inciting or Instigating• Intimidation of Others• In Unauthorized Area• Obstruction of an Investigation• Smoking Products• Solicitation• Theft (under \$300)• Tobacco• Truancy <p>Level 2 offenses result in a referral to the dean.</p>	<ul style="list-style-type: none">• Alcohol• Arson• Assault• Battery• Drug Possession• Drug Paraphernalia• Drug Sale/Distribution• Explosive• Failure to serve an ASDA• False Alarm• Fighting• Fireworks• Gang Activity• Gross Disobedience• Harassment• Misuse of the Internet/Computers• Sexual Harassment• Theft (over \$300)• Vandalism• Weapons <p>Level 3 offenses result in a referral to the dean and more severe consequences that may include suspension and/or expulsion.</p>



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Target Preventable Behaviors – These behaviors will not be tolerated and each offense will result in a consequence that includes teaching and learning about the behavior.

Inappropriate Physical Contact is defined as any unwanted physical contact with or touching of another person on school premises. This includes any type of “play fighting” or “horseplaying.” There are no physical confrontations such as pushing or shoving allowed. Physical contact “games” are prohibited.

Disrespect is defined as in to insult, call derogatory names, dishonor, or in any other manner abuse verbally or in writing any member of the school staff or student body. This includes name calling, verbal threats, written threats, gossiping, spreading rumors, dirty looks and stares, and mean verbal remarks.

Bullying generally occurs when a student asserts physical or psychological power over, or is cruel to, another student. Such behavior may include but is not limited to: pushing, hitting, threatening, name-calling, or other physical or verbal conduct of a negative, aggressive, belittling or browbeating nature.

Definitions

Detention – a period of time assigned by a certified staff member or dean for the purpose of remediation. Students must have their copy of the detention slip signed by a parent/guardian. Failure to properly serve or misbehavior in a detention may result in further consequences. Students who receive more than six detentions within a marking period, will upon receiving their seventh lose his/her special privileges for the remainder of the marking period. Failure to serve a detention may result in not only an additional detention but a referral to the dean.

Saturday School – Students assigned to Saturday school are expected to arrive at school at 8:00am with work to be completed. Students are responsible for having enough work for the entire time, typically four hours. Saturday School Detention is assigned for both behavioral and academic reasons.

ASDA – Alternative School Day Assignment is assigned as an in-school suspension. The student is scheduled in the ASDA room where he/she is directly supervised throughout the school day. The student is expected to complete his/her normal school work, credit is given for this work, and the student is considered present at school. Following a 6th assignment to ASDA, a student will be eligible for a three day suspension and, for the remainder of the year, loses all special privileges and may only participate with special permission from the administration.

External Suspension – Authorization has been delegated to the superintendent and building principals, and deans to temporarily remove students from school and all school-related activities for a period not to exceed ten school days per incident.



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Expulsion or Suspension by the Board of Education – The removal of a student from school and all school-related activities for a period in excess of any administrative suspension, by the Board of Education, not to exceed two calendar years.

Social Probation

The school administration considers social probation a serious consequence. Student on social probation will not be allowed to attend or participate in any before or after school activities for a period of time determined by the school administration. Students assigned social probation will lose all of their special privileges. Participation in field trips, assemblies, and other special activities including promotion, may be suspended.

Electronic Device Policy

Cell phones, i-pods, beepers, gaming systems, cameras may not be used during the school day. All electronic devices must be powered off and stored in the student's locker. Misuse of any electronic device may result in confiscation of the item for parent/guardian pick-up and is considered a level one offense.

- First Offense – Referral to the Dean, 1 hour detention, and contract
- Second Offense – Referral to the Dean, 2 hour detention, and contract
- Third Offense – Referral to the Dean, 4 hour Saturday School, and parent/guardian pick-up

Attendance Procedures

In accordance with The School Code of Illinois and in recognition of the responsibilities imposed upon parents, District 202 students shall attend school every scheduled school day. School attendance is not optional. Daily attendance, timeliness to class, and participation will increase the student's probability for successful performance and foster the development of self-discipline and responsibility. Conversely, absences, repeated tardiness, and trancies can only have a negative effect on the student's overall classroom experience, and ultimately, the overall grade. Time missed from school can never truly be made up; the interaction in the classroom cannot be replicated by doing make-up work. Please call the attendance line for each absence. **(815) 577-4906**

Perfect Attendance per Quarter will be rewarded as we value the self-discipline and responsibility it takes to accomplish this task. Way to be a Panther!

Tardiness – Part Day Absences

Students who arrive **late to school must be accompanied into the office and signed in by a parent/guardian.**

Unexcused absences:

- Oversleeping
- Missing the bus
- Truancy
- Car Problems
- Absences not discussed with the school office or covered by a written excuse from a parent or doctor's note
- Special circumstances as determined by the school administration

(Make-up work will be required for all unexcused absences. Credit reductions may occur on make-up work resulting from unexcused absences from school.)

- Two late arrivals after 7:45am will result in a one hour administrative detention. Continued late arrivals may result in Saturday detentions and attendance contracts.

➤ Tardies to class:

- 1st and 2nd tardy = teacher warning
- 3rd tardy = teacher detention
- 4th tardy = 1 hour office detention
- 5th tardy = 2 hour office detention
- 6th tardy = Saturday Detention

“The primary purpose of school discipline should be teaching successful behaviors and encouraging and empowering students to behave responsibly.” – Tricia Wells

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(815) 577-4900
<http://psd202.org/drauden/index.htm>